

January 9, 2014
Central LA Human Service District Meeting
Office of Public Health Conference Room, Alexandria, LA

Members Present:

Bob Westmoreland	Harry Foster	Sharon Pugh
Clarence Hymon	James Sprinkle	Tommy Davis
Edwina Ricks	Ron Carr	
Greg Walker	Roseada Mayeux	

Guests:

Bart Liles	Karin Shrader	Lizz White
Crystal Hurt	Kathy Vargulic	Rebecca Craig

Absent:

Egan Jones
Sondra Redmon

I. Call to Order

The meeting was called to order at 5:30 pm by Chair James Sprinkle.

**II. Read and Approve January Meeting Agenda
Solicit Public Comment Requests**

A copy was provided to all in attendance. James read aloud the agenda for the board meeting. The public was asked to fill out Public Comment Form and turn in to Crystal for response. No discussion or comments were received at this time. James then asked for a motion to accept the January, 2014 agenda. Roseada motioned to accept the board meeting agenda with a second motion by Clarence. Jim asked for any comments from the board and public. No comments received. All board members were in favor and none opposed. Motion carried.

III. Consent Agenda

1. December Board Minutes
2. Monthly Financial Report

James confirmed that all board members had received these documents via email, reviewed them, and were prepared to vote on the Consent Agenda. James then asked for a motion to accept the Consent Agenda. Clarence motioned first to accept the board meeting agenda with a second motion by Ron. Jim asked for any comments from the board and public. All board members were in favor and none opposed. Motion carried.

IV. ED Report

Due to Egan being absent, Rebecca Craig, Deputy Director for Behavioral Health, read the monthly ED report.

V. Policy Reviews/Special Orders

1. Executive Limits:

a. Financial Planning and Budgeting

Rebecca Craig read the Executive Limit report in Egan's absence. A copy of the report was provided to the board members. James asked board members to complete the Executive Limits Evaluation form and forward to him for review. Jim read aloud the comments that board members wrote at the bottom of the evaluation form. There was lengthy discussion about the financial report and persons served. A more detailed financial report was requested. There was also a discussion of possibly having a committee meet to review the financials details. One decision made was for all board members to email questions, suggestions or specific report ideas they may be interested in reviewing to Crystal before February's meeting. Jim asked for a motion to accept Egan's report. A motion to accept the Egan's report, as read by Rebecca Craig, on Financial Planning and Budgeting was made first by Greg and seconded by Harry. Jim asked for any comments from the board and public. All board members were in favor and none opposed. Motion carried.

2. Governance Process/Policy Review

b. Board Attendance

Tommy read the policy and read his comments from the Board Compliance Monitoring Tool. A handout of the board members attendance was handed out so all could see their attendance. Tommy questioned the verbiage of (i.) and (ii.) in the policy. There was lengthy discussion of rewriting policy or leaving as-is for now. There was agreement to leave as-is for now. Jim asked for a motion to accept Tommy's report. A motion to accept the Tommy's report on Board Attendance was made first by Edwina and seconded by Sharon. Jim asked for any comments from the board and public. All board members were in favor and none opposed. Motion carried.

VI. Board Business

1. Issuance of Waiver to Board Member

The Issuance of Waiver to Harry Foster was announced verbally by Jim immediately after the Board Attendance policy was reviewed. Since the Issuance of Waiver was made verbally, it was decided the board minutes would suffice for documentation purposes.

2. Board Self-Assessment / Form Procedure Revision

Jim asked board members to refer to handout #7. The verbiage change is in red. Jim asked for a motion to accept the verbiage change for this procedure and form. A motion to accept the verbiage change was made first by Clarence and seconded by Harry. Jim asked for any comments from the board and public. All board members were in favor and none opposed. Motion carried.

3. Comments Collected on ED's Performance

Board Members turned in their comments forms for the ED Performance. Harry and Bob did not have theirs. A blank form was given. Sondra was absent, so she will be contacted for her comments.

4. Prioritized Strategic Initiatives for Coming Year

This topic is on the board calendar for January. Jim asked for a motion for this topic to be moved from January on the board calendar to June to be more in line with budget purposes. A motion to move the topic on the calendar to June was made first by Clarence and seconded by Edwina. Jim asked for any comments from the board and public. All board members were in favor and none opposed. Motion carried.

5. Board Development/Training Topic

Jim announced that our schedule speaker, David Britt, could not be in attendance due to illness. The topic he was going to cover will be presented at the Retreat in March.

6. Bylaws review for February

Jim asked for board members to take home handout #8. The bylaws are on the calendar to be reviewed for February. He asked the members to be prepared to discuss and vote with or without changes.

VII. Questions/Comments As Solicited

Per a public comment request submitted at the beginning of the meeting, guest Kathy Vargulic, of Pediatric Health Choice, requested to introduce herself and the new Pediatric Day Health Program that will be opening in the area soon.

VIII. Announcements

The next meeting is February 13th at 5:30 pm.

The Board Retreat/March meeting will be March 13th, 9 am – 4pm. This timeframe will include the regular board meeting.

Orientation binders have been returned.

Dr. Pugh has officially been appointed by the governor. The letter has been received.

IX. Adjournment

James asked for a motion to adjourn the meeting. A motion was made by Clarence and seconded by Ron. Motion carried. Meeting was adjourned at 6:45 pm.